

Radlett Lodge School

Designated Safeguarding

Team

If you have any concerns regarding child protection or safeguarding please contact one of these members of the team:

Lead DSL : Tamsin Adams

Tamsin.Adams@nas.org.uk

Mobile: 07909 935 316

DSL: Stuart Mainwaring

Stuart.Mainwaring@nas.org.uk

Mobile: 07435782551

DSL: Ellie Freeman

Ellie.Freeman@nas.org.uk

Mobile: 07554115210

DSL: Leigh-Anne Lamb

Leigh-Anne.Lamb@nas.org.uk

Mobile: 07920 211 567

DSL: Shelly Parr

Shelly.Parr@nas.org.uk

07736 042759

Principal and DSL: Geraldine Mendonca

Geraldine.Mendonca@nas.org.uk

Mobile: 07785110755

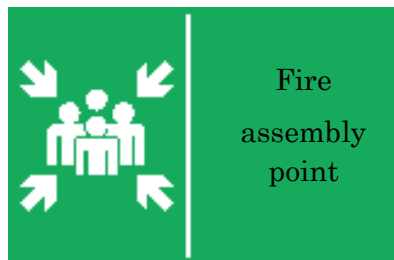
Useful Contacts

Internet Safety: CEOP: 370 496 7622

ChildLine 0800 11 11

NSPCC: 0800 5000

Report a Crime (Police): 101



In the event of a fire:

Please follow staff to the nearest Fire Exit and meet in the assembly point.

Please inform your host or the receptionist if you require support to exit the building.

Assembly points are listed as below:

School

Main Playground — if in main school

Car park—if in Admin area

Lodge

Outside of back door to school (boot alley)

Visitor information

Safeguarding and Child Protection Information

Please ensure that mobile phones are on silent and kept in your bag. No mobile phone's are to be used when in the presence of pupils. Please do not use them or other forms of technology around the children and young people or use them to take photographs or videos whilst on the school site.

At Radlett Lodge School we work together and have a pupil -centered, coordinated approach to safeguarding our pupils. Please read the information in this leaflet.

Some of our Related Policies and Procedures Include:

Safeguarding Children Policy

Safeguarding Procedures

Safeguarding Adults Policy

Whistleblowing Policy

School Online-Safety Policy



At Radlett Lodge School we aim, within a safe environment, to provide students with the skills, knowledge and understanding to develop online safety skills that will keep themselves safe online within the school and beyond, now and in the future.

This includes learning about:

- Protecting their identity and personal information.
- Respecting others online.
- Maintaining privacy settings.
- How to report concerns.
- Never arranging to meet with people they meet online.



The Prevent Duty is the duty in the Counter-Terrorism and Security Act 2015 on specified authorities, in the exercise of their functions, to have due regard to the need to prevent people from being drawn into terrorism.

All staff at Radlett Lodge School have received PREVENT training and understand our duty to report possible radicalisation.

If you have any concerns related to possible radicalisation please contact a member of our safeguarding team who will follow procedures, which will include reporting to Channel—blue form recording.

How to Report Concerns

At Radlett Lodge School we have a system for reporting and recording concerns relating to suspected emotional, physical, sexual or mental abuse.

We take all concerns seriously and maintain the attitude of “It could happen here”.

Permanent staff record concerns using CPOMS.

Agency and visitors should record concerns using the yellow forms located in the main school office or Lodge Team Leaders office.

Please discuss any concerns with one of our Designated Safeguarding Leads who will be able to advise and support you to complete the forms. As safeguarding is an emotive subject they will also support you should you be emotionally impacted by the concerns raised.

All staff receive regular safeguarding updates and training. All of our policies and procedures are in accordance with ‘Keeping Children Safe in Education’ (2019) and ‘Working Together to Safeguard Children’ (2018).

If you are unhappy with the way your concern was dealt with please contact: NSPCC Whistleblowing Advice Line on: **08000280285**