



# **Remote Education Procedure 2020-21**

<b>Written:</b>	<b>1<sup>st</sup> February 2021</b>
<b>Next Review:</b>	<b>January 2022</b>
<b>Person Responsible:</b>	<b>Principal</b>

## **Remote education provision: information for parents**

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education if local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

### **The remote curriculum: what is taught to pupils at home?**

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

### **What should my child expect from immediate remote education in the first day or two of pupils being sent home?**

A learning plan and a timetable will be shared with pupils and their families. Pupils will continue to have access to all educational online platforms/programmes which they normally use in class (e.g. Education City, Reading Plus). Student access to a digital device will be established and pre-printed resources, where necessary, distributed to students prior to being sent home.

### **Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?**

We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. Core subjects are delivered as live sessions; other subjects are taught through carefully selected tasks, pre-recorded presentations, web-based videos and emailed home to pupils. All work set is marked and feedback is provided.

Pupils also benefit from additional live sessions, such as reading, Yoga and MFL.

## **Remote teaching and study time each day**

### **How long can I expect work set by the school to take my child each day?**

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Primary school-aged pupils	3-4 hours a day
Secondary school-aged pupils not working towards formal qualifications this year	4 – 5 hours a day including pastoral time/regulation breaks
Secondary school-aged pupils working towards formal qualifications this year	4 – 5 hours a day including pastoral time/regulation breaks

## Accessing remote education

### How will my child access any online remote education you are providing?

Live lessons are delivered via MSTeams. Tasks are usually emailed or sent via post for those unable to access digitally or print. Textbooks and other resources are sent to pupil's home address. Laptops provided to those where access to online learning is impacted by the lack of a device.

### If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- laptops delivered to students' home address
- textbooks sent home together with any pre-printed materials
- work submitted digitally or photographs of completed pieces emailed to teachers for assessment/ feedback

### How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

- live teaching (online lessons)
- recorded teaching (e.g. Oak National Academy lessons, PE and other video/audio recordings made by teachers)
- printed paper packs produced by teachers (Inspire Maths, worksheets)
- textbooks and reading books pupils have at home
- website developed by Therapy Team for the use of pupils and their families with focus on short daily clips, e.g. morning/afternoon routines, wellbeing videos
- some project work and/or internet research activities
- weekly assembly and reading live sessions; live MFL and Yoga

## Engagement and feedback

### What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

- pupils engage in live lessons where they are provided with opportunities for questioning, feedback, explanation regarding the studied concepts
- parents to support in setting the daily routine based on the individual timetable and learning plan

**How will you check whether my child is engaging with their work and how will I be informed if there are concerns?**

- pupils' engagement evident in live lessons and through completion of tasks
- parents encourage to use learning plans to feedback to teachers and voice any concerns regarding the learning
- students supported to feedback on their own learning using their learning plans
- teachers available online during school hours via email or telephone call to the school office
- weekly class logs in place

**How will you assess my child's work and progress?**

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- feedback, either written or verbal, given to students in daily sessions and upon completion of tasks
- daily feedback will be provided

**Remote education for self-isolating pupils**

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

**If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?**

Self-isolating pupils will be sent activities relating to the topic/concept currently studied in class in a form of a pre-recorded session or ppt presentation including the learning steps and a task to complete. Where required, printed paper packs will be used by teaching staff. They will receive feedback as usual.